



**MAYOR & CITY COUNCIL**  
**Monday, January 14, 2019 @ 7:00pm**  
**Council Chambers, City Hall**

**Regular Meeting Agenda**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ANNOUNCEMENTS**
- D. ADDITIONS AND/OR DELETIONS TO THE AGENDA**
- E. PROCLAMATION, RECOGNITIONS & APPOINTMENTS**
1. Recognition of Gail Van Gilder, Chairperson, Historic Lewes Byway Committee
  2. Presentation & possible action on the appointment of Jack Fisher to the Lewes Bicycle & Pedestrian Advisory Committee
- F. MINUTES:**
1. Presentation & consideration of the **Mayor & City Council** regular meeting minutes from **December 10, 2018** and special meetings from **December 11, 2018, December 14, 2018 & January 7, 2019** and public hearing minutes from **January 7, 2019**.
  2. Presentation & acceptance of the **Board of Public Works** meeting minutes from **September 26, 2018** and **October 24, 2018**.
- G. STAFF REPORT:**
1. Presentation & acceptance of the **Financial Activity Reports**
  2. Presentation of the **City Manager Report**
  3. Presentation of the **Police Department Activity Report**
  4. Presentation of the **Fire Department Activity Report**
- J. UNFINISHED BUSINESS:**
1. Presentation & final approval of the city of Lewes **Anti-Harassment Policy**.
  2. Presentation and possible action on a **Resolution to set public hearing on Amendments to the Annexation Zones**.
  3. Presentation & possible action on the City's recommendation to DelDOT regarding the **disposition of the railroad tracks within the city of Lewes**.
  4. Presentation & possible action of an Ordinance regarding the **creation of the Historic Preservation Architectural Review Commission (HPARC)**. *Public hearing held January 7, 2019.*
- I. NEW BUSINESS:**
1. Presentation & possible action on **LPC Recommendation 617** for the approval of a request by Gills Neck Realty Company for a **Minor Subdivision of property located at 15841 Gills Neck Road (SCTM 335-9.00-1.00) into three (3) lots** because the submission is consistent with city ordinances while recognizing the following from the report by the Planning and Development Officer:
    - **Flooding:** A portion of the parcel containing the proposed subdivision is with Zone AE (special flood hazard areas subject to inundation by the one-percent-annual chance flood). All construction provisions should comply with the latest City code requirements and Federal guidelines to ensure the safety of the future inhabitants. Further, any construction methods used on this property must be designed to ensure that it does not increase flooding and runoff problems on adjacent properties or public rights-of-way.
    - **Runoff and impervious cover:** Splitting the current lot to create 3 separate lots will open up the possibility, but not likely increase the overall amount of impervious surface to accommodate both structures and facilities, such as off-street parking. New construction must meet code requirements for impervious cover (50% for structure and up to 65% overall). Additional steps should be taken to ensure that resulting designs retain all runoff on-site and avoid any runoff or erosion problems that could result from the development.
    - **Transportation:** The property fronts Gills Neck Road, a state road, requiring approval of access permits from DelDOT.
  2. **DELETED:** Presentation and possible action on a request by **Delaware Bay Pilot's Association** for placing of **dredge pipeline in the right of way of Oregon and Laurel Avenue for maintenance dredging**.

3. Presentation & possible action on the **submission of comments to the Office of State Planning regarding development of the Lowder Mitchell farm.**
  4. Presentation & possible action on the **Lewes Running Branch Multi-Use Trail Agreement with DNREC.**
  5. Presentation & possible action on an **amendment to the FY March 31, 2019 budget.**
  6. Presentation & possible action on a contract with **AECOM for coastal engineering services.**
  7. Presentation & possible action regarding **amendments to Lewes City Code, Chapter 59 Animals, Article II Felines.**
  8. Presentation & possible action on a request by the American Legion Post 17 of Lewes for **permission to display banners on street light poles starting Memorial Day for a few months each year.**
  9. Update regarding the **amending of penalties in the City Code.**
  10. Discussion regarding **revisions to the policy on windfall revenues.**
  11. Presentation & possible action on **recommendations from the Downtown District & Beach District Parking Review Committees.**
  12. Presentation & possible action on the implementation of **two-way traffic on Shipcarpenter Street during the Front Street Closure.**
  13. Presentation & possible action on a request to **reduce the speed limit in Henlopen Gardens to 15 mph.**
- J. **EXECUTIVE SESSION:** Pursuant to 29 DEL. C §10004(b) an executive session shall be held to discuss the following: Collective bargaining, personnel-Elaine Bisbee Award and pending litigation
- K. **CONSIDERATION AND/OR ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION**
- L. **ADJOURNMENT**

Agenda items may not be considered in sequence and therefore, should not be relied upon by any member of the public. This Agenda is subject to change to include additional items, including Executive Sessions or the deletion of items as in accordance with provisions in the Freedom of Information Act. Persons with disabilities requiring special accommodations please contact City Hall 72 hours in advance. City Hall is located at 114 E. Third Street Lewes DE

*Agenda posted: Monday January 7, 2019 @ 10:40am*

*Agenda Amended: Wednesday January 9, 2019 @ 12:30pm, additional minutes for approval, deleted agenda item I-2: addressed at a prior meeting.*