



MAYOR & CITY COUNCIL
Monday, February 11, 2019 @ 7:00pm
Council Chambers, City Hall

Regular Meeting Agenda

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ANNOUNCEMENTS**
- D. ADDITIONS AND/OR DELETIONS TO THE AGENDA**
- E. PROCLAMATION, RECOGNITIONS & APPOINTMENTS**
1. Presentation of a proclamation proclaiming **April 7-13, 2019 at National Volunteer Week** in the city of Lewes.
 2. Presentation & consideration of the **appointment of three (3) members to the Board of Elections** for a one-year term.
 3. Presentation & possible action on the **appointment of two (2) members to the Lewes Planning Commission.**
 4. Presentation & possible action on the **appointment of two (2) members to the Annexation Regulation Ad-Hoc Committee.**
- F. MINUTES:**
1. Presentation & consideration of the **Mayor & City Council** regular meeting minutes from **January 14, 2019** and workshop meeting minutes from **January 10, 2019** and workshop/public hearing minutes from **January 15, 2019.**
 2. Presentation & acceptance of the **Board of Public Works** meeting minutes from **December 13, 2018** and **December 27, 2019.**
- G. STAFF REPORT:**
1. Presentation & acceptance of the **Financial Activity Reports**
 2. Presentation of the **City Manager Report**
 3. Presentation of the **Police Department Activity Report**
 4. Presentation of the **Fire Department Activity Report**
- J. UNFINISHED BUSINESS:**
1. Presentation & possible action of an Ordinance regarding the **creation of the Historic Preservation Architectural Review Commission (HPARC).** *Public hearing held January 7, 2019.*
 2. Presentation & possible action on the **Lewes Running Branch Multi-Use Trail Agreement with DNREC.**
 3. Presentation & possible action on the approval of the **city of Lewes Anti-Harassment Policy.**
- I. NEW BUSINESS:**
1. Presentation & possible action of the **Annual Assessment List for the Year 2019** and if necessary, the setting of a date and time for a hearing of appeals
 2. Presentation & possible action on the **awarding of the bid for the Phase 23 street improvement and Beach 1 parking lot.**
 3. Presentation & possible action on an **amendment to the contract with EDiS to authorize renovations to Lewes City Hall.**
 4. Presentation & possible action on Lewes Planning Commission recommendation 618 for the approval of a request from **Cellco Partnership for a conditional use for the placement of a cellular antenna array on an existing tower off Cape Henlopen Drive** with the following **Conditions:** (1) screening shall consist of arbor vitae; (2) the specific regulations in Ch. 197-73 be followed in regard to elevation of equipment; (3) there be regular inspections regarding integrity of structure; and (4) specific regulations in Ch. 197-96 regarding development plan approval have been met.
 5. Presentation & possible action on Lewes Planning Commission recommendation 619 for the approval of a request by **MERR Institute, Inc. and the City of Lewes to define a boundary line revision to create an easement to ensure long-term access to facilities at 801 Pilottown Road.**

6. Presentation & possible action on a recommendation from the Parks & Recreation Commission for approval of the **installation of a bronze plaque in Otis Smith Park.**
 7. Presentation & possible action on a recommendation from the Parks & Recreation Commission for approval of **Phase I final layout, design and budget of the George HP Smith Playground subject to additional fundraising.**
 8. Presentation & possible action on a recommendation from the Finance Committee to **amend section 8.5 of the City of Lewes Investment Policy to increase allowable percentage of City investments in fixed income investments from "up to 75%" to "up to 80%."**
 9. Presentation & possible action on the **development of a policy to address commercial concessionaires on city lands.**
 10. Presentation & possible action on Agreement with Chesapeake Utilities Corporation for the **extension of natural gas on Tennessee Avenue.**
 11. Presentation & possible action regarding **amendments to Lewes City Code, Chapter 59 Animals, Article II Felines.**
 12. Presentation & possible action on the one-year renewal of a **Conditional Use Agreement** for the **placement of a 14' x 64' Redman Trailer on property located at 406 Park Avenue** on behalf of The Estate of Isabelle Jackson commencing February 15, 2019 through February 14, 2020.
- J. EXECUTIVE SESSION: Pursuant to 29 DEL. C §10004(b) an executive session shall be held to discuss the following:** (4) Strategy sessions, including those involving legal advice or opinion from an attorney with respect to COLLECTIVE BARGAINING or pending or potential litigation and (9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed, unless the employee or student requests that such a meeting be open.

K. CONSIDERATION AND/OR ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

L. ADJOURNMENT

Agenda items may not be considered in sequence and therefore, should not be relied upon by any member of the public. This Agenda is subject to change to include additional items, including Executive Sessions or the deletion of items as in accordance with provisions in the Freedom of Information Act. Persons with disabilities requiring special accommodations please contact City Hall 72 hours in advance. City Hall is located at 114 E. Third Street Lewes DE

Agenda posted: Monday February 4, 2019 @ 2:15pm