



OUTDOOR AMPLIFICATION REQUEST FORM

****Amplification requests will not be approved for events past 10:00pm ****

Applicant Name _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Number(s): _____ E-Mail: _____

Is this for an Event, Wedding, Party, or other (specify) _____

Event Date: _____ Start time: _____ End Time _____ # of attendees _____

Requested Location for amplification (please check only one (1) location):

- Beach #1 Beach #2 Roosevelt Inlet Canalfront Park
- Stango Park 1812 Park Mary Vessels Park Zwaanendael Park
- George H.P. Smith Park Private Property: **Exact Address** - _____

Please detail type of amplification requesting:

- Band with amplification: # of band members _____ # of speakers _____
- DJ with amplification: Type of equipment _____ # of speakers _____
- Device with amplification: Detail Type of device _____
- Microphone with speakers: # of microphones _____ # of speakers _____

How will power be supplied to amplification?

- Electric Source of electric _____
- Portable power Gas generator Brand, type, & size _____
- Other portable power brand type & size _____

Point of contact for Lewes Police Department in case of event issues. **Cannot be person in wedding party:**

***Event Contact Name:** _____ ***Event Contact Phone Number:** _____

Please provide as much detail as possible about request such as, but not limited to, guest parking, where band/DJ will be located, what direction will speakers face, how long will amplification last, type of equipment, etc. This information will be used to help answer any questions council may have if the applicant or representative cannot attend the scheduled meeting.

****Applicant Signature:** _____ **Date:** _____

Agreements and information per Lewes events:

A. Noise

- The Lewes City Code prohibits “any unreasonable, loud, disturbing and unnecessary noise,” including, in most situations, outdoor amplified music or other noise. See Chapter 132 of the Lewes City Code.
- If you wish to have amplification, you must obtain approval from Mayor and City Council. You are strongly advised to obtain this approval before entering into contracts or agreements with bands, DJs, etc.
- Requests to have amplification must be submitted to the City **60 DAYS before** the event and/or wedding. Applicant is advised to attend the meeting and answer any questions council may have about the request. If council has questions that cannot be answered by the city parks & marina administrator at the meeting the request may be denied or tabled until the next monthly scheduled meeting. Please plan accordingly.

B. Damage to City Property

- The applicant agrees to assume all liability for any damages to City property.

Questions, please contact Alison Kirk (302) 645-7777 x100. Submit form by fax (302) 645-6406, email akirk@ci.lewes.de.us or mail City of Lewes, PO Box 227, Lewes, DE 19958.