

# The City of Lehigh



## City Manager's Report December 2017

### Annexation Discussions

The Annexation Regulation Ad Hoc Committee finalized its report and submitted it to City Council, along with draft zoning districts that would be applied to annexed area. City Council accepted the report and forwarded it to the Planning Commission for review.

The Annexation Committee formed to review the Donovan Smith Mobile Home Park annexation request continued to meet throughout December to gather information and make a recommendation to City Council regarding the request to annex the property.

Upon follow-up with the Cape Henlopen School District regarding potential annexation of the Cape Henlopen High School, it was determined to revisit this issue with the Cape Henlopen School District Board of Education later in the spring.

### Savannah Road Improvements

Mayor Becker signed the agreement with DelDOT for the design of the East Savannah Road improvements between the canal and American Legion Drive. Design work is expected to begin in early January.

### Five Points Working Group

DelDOT created a working group made up of a variety of stakeholders to develop alternatives to address traffic in the Five Points area of Route 1. Ann Marie Townshend and Gail VanGilder are on the working group, which will meet monthly through July.

### Trash, Recycling and Yard Waste Survey

Staff utilized Survey Monkey to gather feedback on the City's various waste collection services. Overall, the survey revealed satisfaction with the City's services. Staff will review the responses collected as we prepare the budget and waste collection calendar for fiscal year 2019.

### New Employee

During December, staff held interviews with candidates for the part-time receptionist position. Sue Ann Hennessy was selected and will begin employment with the City on January 8, 2018.

Other Meetings and Activities

On December 1, 2018, I met with Wally Evans, Charlie O'Donnell, Fred Slater, and Chief Tom Spell to discuss the signage on the Emergency Access Streets on Lewes Beach. Based on this meeting, some signs are being changed to comply with the action taken by City Council on this during the design of Bay Avenue.

I participated in two meetings with Beebe Hospital regarding their expansion and the process for plan reviews and approvals. Construction on the hospital expansion is expected to begin in late 2018.

On December 28, 2018, I met with Kay Carnahan and Dennis Reardon to discuss ideas for improvement at Beach 1 and Beach 2. I will work with staff to review these recommendations in the coming months in preparation for the summer season.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Ann Marie Townshend".

Ann Marie Townshend, AICP  
City Manager