

## Community Recovery & Economic Stabilization

**PURPOSE:** The purpose of this Annex is to provide a guide to all City and Board of Public Works (BPW) departments; private non-profit and volunteer organizations and private business owners involved in the recovery of the City from the long-term impacts and consequences of emergencies and disasters.

**SCOPE:** This Annex provides for the recovery of the City and its affected area(s) from the long term impacts and consequences of emergencies and disasters.

### CONCEPT OF OPERATIONS

The Office of the City Manager has primary responsibility for Community Recovery and Economic Stabilization. This Annex addresses the actions required by the various City and BPW departments to assess long-term recovery needs and to develop an appropriate plan for recovery.

### PREPAREDNESS

1. The City Manager and the General Manager, BPW will develop, maintain and update plans, procedures, arrangements and agreements to identify and deal with the issues and concerns related to the City's recovery from the effects of emergencies and disasters including the infrastructure, provision of essential utilities and stabilization of the economy.
2. The City Manager and the General Manager, BPW will develop and maintain listings of those resource agencies and organizations at the local, county, and state government levels as well as private industry and volunteer organizations that could furnish assistance during and after an emergency or disaster.

### RESPONSE

1. As an emergency develops and upon activation of the Lewes Emergency Operations Center (LEOC), the Planning Section Chief will coordinate an assessment of the impact of the event that will include the identification of needs related to the City's potential recovery effort.
2. The BPW will coordinate with the Planning Section Chief to assess the impact of the event on the City's capability to restore and provide essential utility services to the City's residents and businesses including the identification of potential recovery issues.
3. Based on assessments conducted by the Planning Section Chief and the BPW staff, the Incident Commander will alert, activate and mobilize those resource agencies whose capabilities would best be suited to responding to the emergency.

## RECOVERY

1. The Office of the City Manager and the General Manager, BPW will conduct a comprehensive assessment of the long-term consequences of emergencies and disasters, particularly those disasters that have a catastrophic impact on the City's infrastructure, the provision of essential public utilities and the economic viability of the City.
2. The Planning Section Chief, if required, will coordinate the development of a Long-Term Recovery Operations Plan. BPW will provide input to the Long-Term Recovery Operations Plan.
3. The Delaware Department of Labor and Delaware Economic Development Office will play key roles in local municipal governments' initiatives to assess economic damages, evaluate long-term recovery needs and develop strategies for recovery.

**MITIGATION:** As part of the recovery planning process, the City Manager and the General Manager, BPW will work with local, county, and state authorities to identify mitigation opportunities and develop plans, programs and initiatives to reduce or eliminate the effects of future emergencies and disasters.

## ORGANIZATION & RESPONSIBILITIES

- A. The Office of the City Manager is primarily responsible for initiating, organizing and coordinating Community Recovery and Economic Stabilization.
- B. The City and BPW departments are responsible for developing and maintaining plans, procedures and asset inventories to support the recovery initiative, including but are not limited to:
  1. Office of the Mayor
  2. Office of the City Manager
    - Administration Department
    - Streets Department
  3. Board of Public Works
    - Office of the General Manager
    - Waste Water Treatment
    - Water/Sewer
    - Power/Electricity
  4. Police Department
  5. Fire Department
  6. Board of Health
  7. Beebe Medical Center
  8. Cape Henlopen School District
  9. Volunteer Organizations – American Red Cross
  10. Non-Profit Organizations
  11. Private Businesses

*Refer to Appendix 1, Community Recovery and Economic Stabilization Responsibility Chart" for a listing of responsibilities by type (e.g., authority/policy, coordination, analysis, community action, infrastructure restoration, and coastal & watershed restoration.*

- I. **COMMAND AND CONTROL:** Command and Control will be exercised as provided in the Basic Plan.
- II. **CONTINUITY OF GOVERNMENT:** Continuity of Government will be as provided in the Basic Plan.
- III. **ADMINISTRATION AND LOGISTICS:**
  - A. If local and county resources are inadequate to the tasks assigned; the Incident Commander will seek additional resources from Sussex County and from the State of Delaware pursuant to a Presidential Disaster Declaration.
  - B. Each City and BPW department, agency or organization providing services will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal resources.
- IV. **PLAN MAINTENANCE:** Plan Maintenance will be as provided in the Basic Plan.
- V. **AUTHORITIES AND REFERENCES:** Authorities and References are included in the Basic Plan.
- VI. **APPENDIX 1:** Community Recovery & Economic Stabilization Responsibility Chart

**APPENDIX 1**

**Community Recovery and Economic Stabilization Responsibility Chart**

<b>Department, Agency or Organization Support to the City of Lewes</b>	<b>Authority Policy</b>	<b>Coordination</b>	<b>Analysis</b>	<b>Community Action</b>	<b>Infrastructure Restoration</b>	<b>Coastal &amp; Watershed Restoration</b>
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**The City of Lewes**

Mayor & City Council	X					
City Manager Office/Admin Department	X	X	X	X		
City Manager Office/Financial Officer	X	X	X			
Police Dept			X	X	X	
Fire Dept			X	X	X	
Board of Health			X	X	X	

**Board of Public Works**

Board of Public Works	X	X	X	X	X	
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**State Agencies**

DE Economic Development			X	X		
DE Dept of Labor			X	X		
DE Dept of Natural Resources			X			X
DE Dept of Transportation			X		X	
DE State Police			X			

**Other Organizations**

Beebe Medical Center			X	X		
Cape Henlopen School District			X	X		
Volunteer Organizations *			X	X	X	

\* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite businesses, participants in mutual aid agreements, etc.)