



WEDDING CEREMONY REQUEST FORM

Name of couple: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number(s): _____ E-Mail: _____

Date: _____ Ceremony Time: _____ # of Attendees: _____

Requested Venue Location (*please check only one (1) location*):

- Beach #1 Beach #2 Other: _____
- Stango Park 1812 Park Mary Vessel Park Zwaanendael Park
- George H.P. Smith Park Canalfront Park: Arbor, Pavilion, or Green Roosevelt Inlet

Decorations, rental equipment and/or props to be used (*see below*): _____

****Applicant Signature:** _____ **Date:** _____

Please Note:

- ♥ Any decorations, rental equipment, props, flowers and/or chairs must be **hand-carried into and out of all parks and on all beaches**, and be removed directly following the ceremony. Only weighted tents may be used in City parks.
- ♥ Permission is for wedding ceremony use only, not for receptions. Wedding party may request **extra** grass cutting or bathroom cleaning services for the wedding venue for an additional fee.
- ♥ **Amplification of sound must be pre-approved by Lewes Mayor & City Council. Please see the Outdoor Amplification Request Form.**
- ♥ Use of alcoholic beverages and tobacco products are prohibited in Lewes parks and on Lewes beaches.
- ♥ Any and all City park/beach rules will apply including parking meters.
- ♥ The applicant agrees to assume all liability for any damages to City property.
- ♥ **There is a \$200.00 non-refundable fee to reserve the location, except for Canalfront Park which is \$400.** Make check payable to the *City of Lewes*, P.O. Box 227, Lewes, DE 19958.

PAYMENT INFORMATION: (*Credit Card Payments can be faxed to: (302) 645-6406*)

<input type="checkbox"/> Cash <input type="checkbox"/> Check Check # _____	Credit Card: <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> DISCOVER Credit Card #: _____ Expiration Date: _____ Verification Code: _____ Name as appears on card: _____ Billing Address: _____ Signature: _____ Date: _____
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Should you have any questions, please contact Alison Kirk, (302) 645-7777 x100, Fax: (302) 645-6406 or akirk@ci.lewes.de.us