

City of Lewes
Change of Zone Application Form

114 E. Third St.
Lewes, DE 19958
302-645-7777

Please visit <https://ecode360.com/14984738> for more information about the review process.

APPLICATION INFORMATION

Project Location:

Current Zoning:

Current Land Use Classification:

Tax Map Number(s):

Proposed Zoning:

Proposed Land Use Classification:

Size of Parcel(s):

APPLICANT INFORMATION

Name(s):

Address:

City:

State:

Zip Code:

Phone Number:

Email:

PROPERTY OWNER(S) INFORMATION

Name(s):

Address:

City:

State:

Zip Code:

Phone Number:

Email:

ENGINEER/SURVEYOR/ATTORNEY INFORMATION

Name(s):

Address:

City:

State:

Zip Code:

Phone Number:

Email:

APPLICANT AUTHORIZATION

I hereby certify that the drawings and other materials that accompany this checklist have met the requirements of the checklist, and the accompanying electronic copy is an exact duplicate of the hard copy submission.

APPLICANT SIGNATURE: _____ DATE: _____

For Official Use:

Submission Date: _____

Fee: Check #: _____ Credit Card Paid: _____

Date of PC Meeting: _____

PC Recommendation: _____

Date of MCC Hearing: _____

MCC Decision: _____

Comp Plan FLU Map Amendment: Y/N

PLUS Date: _____

Application Checklist

Complete Application Form

Metes and bounds description of the property. (Deed of the site(s))

7 paper copies of a recent survey of the property

Electronic version of the survey (PDF) – This can be emailed to staff

Certification that the property owners within 200 ft. have been notified of the zoning request with detail of the request.

Letter of consent from the property owner, if applicant is different, giving permission for review and to be represented by the applicant

Application Fee

- Residential: \$1500 plus \$250 per dwelling unit over 3
- Non-Residential: \$1500 plus \$250 per 5,000 square feet of non-residential land

Application Timeline for a Change of Zone

(If a Comp Plan Amendment to the Future Land Use Map is required, the application will go through the State's PLUS process prior to the Planning Commission)

